



Finance Committee

Date: TUESDAY, 13 DECEMBER 2016
Time: 1.45 pm
Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members:

| | |
|---|---|
| Jeremy Mayhew (Chairman) | Clare James |
| Deputy Roger Chadwick (Deputy Chairman) | Gregory Lawrence |
| Randall Anderson | Alderman Professor Michael Mainelli |
| Deputy John Barker | Paul Martinelli |
| Nicholas Bensted-Smith | Deputy Robert Merrett |
| Chris Boden | Deputy Henry Pollard |
| Nigel Challis | Sheriff & Alderman William Russell |
| Dominic Christian | James de Sausmarez |
| Simon Duckworth | Ian Seaton |
| Deputy Anthony Eskenzi | Deputy Dr Giles Shilson |
| Sheriff & Alderman Peter Estlin | Sir Michael Snyder |
| Sophie Anne Fernandes | David Thompson |
| John Fletcher | Deputy John Tomlinson |
| Alderman Timothy Hailes | Philip Woodhouse |
| Deputy Brian Harris | Vacancy |
| Christopher Hayward | Mark Boleat (Ex-Officio Member) |
| Tom Hoffman | Deputy Catherine McGuinness (Ex-Officio Member) |
| Wendy Hyde | Andrew McMurtrie (Ex-Officio Member) |
| Deputy Jamie Ingham Clark | Deputy Alastair Moss (Ex-Officio Member) |
| | Vacancy x2 |

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Lunch will be served in Guildhall Club at 1PM
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes and non-public summary of the meeting held on 15 November 2016.

For Decision
(Pages 1 - 8)
4. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**
Report of the Town Clerk.

For Information
(Pages 9 - 12)
5. **REPORT OF THE WORK OF THE SUB-COMMITTEES**
Report of the Town Clerk.

For Information
(Pages 13 - 16)
6. **DRAFT PUBLIC MINUTES OF SUB-COMMITTEES**
To note the draft minutes of the following Sub-Committee meetings:

For Information

 - a) Draft public minutes of the Finance Grants Oversight and Performance Sub-Committee held on 15 November 2016 (Pages 17 - 20)
 - b) Draft public minutes of the Corporate Asset Sub-Committee held on 18 November 2016 (Pages 21 - 26)
7. **TO APPOINT A MEMBER TO THE EFFICIENCY AND PERFORMANCE SUB-COMMITTEE**

For Decision
8. **ANNUAL REVIEW OF THE COMMITTEE'S TERMS OF REFERENCE AND 2017 AGENDA PLAN**
Report of the Town Clerk.

For Decision
(Pages 27 - 34)
9. **AUTUMN STATEMENT 2016**
Report of the Chamberlain.

For Information
(Pages 35 - 46)

10. **COUNCIL TAX REDUCTION SCHEME**
Report of the Chamberlain.
For Decision
(Pages 47 - 50)
11. **FINANCIAL SERVICES DIVISION - QUARTERLY UPDATE**
Report of the Chamberlain.
For Information
(Pages 51 - 56)
12. **APPRENTICESHIPS**
Report of the Director of Community and Children's Services.
For Decision
(Pages 57 - 60)
13. **CHAMBERLAIN'S DEPARTMENT RISK MANAGEMENT – MONTHLY REPORT**
Report of the Chamberlain.
For Information
(Pages 61 - 62)
14. **MEMBERS' FINANCIAL LOSS ALLOWANCE SCHEME - ANNUAL REPORT**
Report of the Town Clerk.
For Information
(Pages 63 - 64)
15. **CENTRAL CONTINGENCIES**
Report of the Chamberlain.
For Information
(Pages 65 - 70)
16. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
18. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
For Decision

Part 2 - Non-Public Agenda

19. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the non-public minutes of the meeting held on 15 November 2016.
For Decision
(Pages 71 - 74)

20. **OUTSTANDING ACTIONS FROM NON-PUBLIC MINUTES OF PREVIOUS MEETINGS**
Report of the Town Clerk.
For Information
(Pages 75 - 76)
21. **REPORT OF THE WORK OF THE SUB-COMMITTEES - NON-PUBLIC ISSUES**
Report of the Town Clerk.
For Information
(Pages 77 - 82)
22. **DRAFT NON-PUBLIC MINUTES OF SUB-COMMITTEES**
To note the draft non-public minutes of the following Sub-Committee meetings:
For Information
- a) Draft non-public minutes of the Finance Grants Oversight and Performance Sub-Committee held on 15 November 2016 (Pages 83 - 84)
- b) Draft non-public minutes of the Corporate Asset Sub-Committee held on 18 November 2016 (Pages 85 - 92)
23. **TACKLING THE REPAIRS AND BACKLOG MAINTENANCE BOW WAVE**
Report of the Chamberlain.
For Information
(Pages 93 - 104)
24. **GUILDHALL SCHOOL - SUSTAINABILITY (OPERATING MODEL REVIEW) BY PA CONSULTING**
Report of the Chamberlain.
For Information
(Pages 105 - 148)
25. **GUILDHALL COMPLEX FUNDING**
Report of the City Surveyor.
For Decision
(Pages 149 - 154)
26. **MANAGED SERVICE FOR TEMPORARY AGENCY WORKERS - CONTRACT AWARD REPORT**
Report of the Chamberlain.
For Decision
(Pages 155 - 164)
27. **PROVISION OF CORPORATE MANAGED SERVICE FOR MULTIFUNCTIONAL DEVICES - PROCUREMENT STAGE 1 REPORT**
Report of the Chamberlain.
For Decision
(Pages 165 - 176)

28. **FUNDING OF THREE ADDITIONAL STAFF TO INVESTMENT PROPERTY GROUP, CITY SURVEYOR'S DEPARTMENT**
Report of the City Surveyor.
For Decision
(Pages 177 - 184)
29. **STRATEGIC PROPERTY ESTATE - UPDATE**
Report of the City Surveyor.
For Information
(Pages 185 - 186)
30. **SUNDIAL COURT, CHISWELL STREET, EC1 - LEASE RENEWAL**
Joint report of the City Surveyor and the Principal of the Guildhall School of Music and Drama.
For Decision
(Pages 187 - 196)
31. **ACTION FRAUD INTERIM SERVICE PROVISION**
Report of the Commissioner of the City Police.
For Decision
(Pages 197 - 202)
32. **ADMITTED BODY STATUS AND THE LOCAL GOVERNMENT PENSION SCHEME: INTERSERVE ENGINEERING SERVICES LTD**
Joint report of the Chamberlain and the Comptroller & City Solicitor.
For Decision
(Pages 203 - 206)
33. **REPORT ON WAIVERS AT £50K AND OVER GRANTED SINCE THE LAST FINANCE COMMITTEE**
Report of the Chamberlain.
For Information
(Pages 207 - 210)
34. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
35. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Members Only Agenda

36. **CONFIDENTIAL MINUTES OF THE PREVIOUS MEETING**
To approve the confidential minutes of the previous meeting.
For Decision